

July 21, 2009



**CITY COUNCIL
COMMITTEE REPORT**

TO: MAYOR & COUNCIL

FR: Colleen Neil, Recreation Services Manager

RE: Kenora Recreation Centre and Keewatin Memorial Arena Concession- RFP

BACKGROUND:

The City of Kenora requested proposals for the supply of food and beverage concession services for the Kenora Recreation Centre and the Keewatin Memorial Arena. The purpose of the Food and Beverage Service is to ensure that the Kenora Recreation Centre and the Keewatin Memorial Arena are providing quality services through food and beverage products to enhance the program delivery to the visitors of both facilities.

Proposals were to include, but not limited to, intended hours of operation, intended food and beverage menu, facility and equipment requirements, lease payments, proposed initiatives and special conditions.

Three (3) Proposals were received. Members of the Leisure Services Committee were given the opportunity to review and evaluate the proposals.

BUDGET:

Lease amount to be included in the Kenora Recreation Centre Complex budget under Long Term Lease Rentals

COMMUNICATION PLAN/Notice By-law Requirements:

Finance and Administration, City Clerk, Recreation Services Manager

RECOMMENDATION:

THAT the following request for proposals for the Kenora Recreation Concession and Keewatin Memorial Arena Concession be received:

<i>Company/ Supplier Name</i>	<i>Monthly Lease Amount</i>	<i>Note</i>
Donna Alders	\$620.00	Keewatin Memorial Arena only
Jennifer Schott	\$900.00	Kenora Recreation Centre only
Chad Gropp's Catering	\$900.00	Kenora Recreation Centre only

AND THAT the proposal from Jennifer Schott in the amount of \$900.00 per month, be hereby accepted for Food and Beverage Services at the Kenora Recreation Centre Concession; and further

THAT the proposal from Donna Alders, in the amount of \$620.00 per month, be hereby accepted for Food and Beverage Services at the Keewatin Memorial Arena Concession.